

6 March 2015

Ref: HD/O&S/03.15
Contact: Hilary Dineen
Telephone: 01462 474353
Email: hilary.dineen@north-herts.gov.uk

To: The Members of the Overview and Scrutiny Committee of the North Hertfordshire District Council

(Councillors R.L. Shakespeare-Smith (Chairman), Cathryn Henry (Vice-Chairman), Bill Davidson, Jean Green, John Harris, Steve Hemingway, Sal Jarvis, David Kearns, David Leal-Bennett, Ben Lewis, Sandra Lunn, Gerald Morris, M.R.M. Muir, Frank Radcliffe, Mike Rice and Deborah Segalini).

[Substitutes: Councillors Alan Bardett, John Bishop, John Booth, S.K. Jarvis, Ian Mantle, Alan Millard, Adrian Smith and Michael Weeks]

You are invited to attend a

MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

to be held in

**COUNCIL CHAMBER, COUNCIL OFFICES, GERNON
ROAD, LETCHWORTH GARDEN CITY**

on

TUESDAY, 17 MARCH 2015

at

7.30 p.m.

Yours sincerely,



David Miley
Democratic Services Manager

AGENDA
PART I

ITEM	PAGE
1. APOLOGIES FOR ABSENCE	-
2. MINUTES – 20 JANUARY 2015	-
<p>To take as read and approve as a true record the Minutes of the meeting of the Overview and Scrutiny Committee held on 20 January 2015.</p>	
3. NOTIFICATION OF OTHER BUSINESS	-
<p>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.</p> <p>The Chairman will decide whether the item(s) raised will be considered.</p>	
4. CHAIRMAN'S ANNOUNCEMENTS	-
<p>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.</p>	
5. PUBLIC PARTICIPATION	-
<p>To receive petitions, comments and questions from members of the public.</p> <p>Public participation requests received within the agreed time will be notified to Members as soon as practicable.</p> <p>Members of the public who have contributed to Task and Finish groups are invited to attend the meeting at which the report is presented.</p>	
6. URGENT/GENERAL EXCEPTION ITEMS	-
<p>The Chairman to report on any urgent or general exception items which required his agreement. At the time of printing the agenda, the Chairman had not agreed any urgent or general exception items.</p>	

ITEM	PAGE
7. CALLED-IN ITEMS	-
To consider any matters referred to the Committee for a decision in relation to a call-in of a decision. At the time of printing the agenda, no items of business had been called-in.	
8. PRESENTATION BY THE LEADER OF THE COUNCIL	-
To receive a presentation from Councillor Lynda Needham, Leader of the Council.	
9. MEMBERS' QUESTIONS	-
To receive and respond to any questions from Members either set out in the agenda or tabled at the meeting.	
10. REGULATION OF INVESTIGATORY POWERS ACT UPDATE AND ANNUAL REVIEW REPORT OF THE CORPORATE LEGAL MANAGER	1
To update the Committee on the Council's current use of RIPA.	
11. KEY PROJECTS FOR 2015/16 REPORT OF HEAD OF FINANCE, PERFORMANCE AND ASSET MANAGEMENT	5
To consider the programme management arrangements and key projects to be delivered to support the Priorities for the District 2015/16	
12. PERFORMANCE INDICATOR MONITORING REPORT - THIRD QUARTER 2014 - 2015 REPORT OF THE HEAD OF FINANCE, PERFORMANCE AND ASSET MANAGEMENT	13
To consider the Performance Indicator information for the third quarter of 2014 – 2015.	
13. TASK AND FINISH GROUP REPORT ON PARKING REPORT OF THE SCRUTINY OFFICER	21
To consider the Task and Finish Group Report on Parking prior to consideration by Cabinet.	
14. ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE REPORT OF THE SCRUTINY OFFICER	49
To consider the Annual Report of the Overview and Scrutiny Committee.	

ITEM		PAGE
15.	RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE REPORT OF THE SCRUTINY OFFICER	61
	To consider the outcome of Overview and Scrutiny Committee resolutions.	
16.	OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME REPORT OF THE SCRUTINY OFFICER	71
	To consider the issues that the Overview and Scrutiny Committee plans to review at future meetings and the activities of its sub-groups.	

The Overview and Scrutiny Committee Meetings for the Civic Year 2015 – 2016 will be held on:

9 June 2015
21 July 2015
22 September 2015
8 December 2015
19 January 2016
22 March 2016.